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Program Director (req. #1813)
Science and
Human Rights Program
Science and Policy Programs

The American Association for the Advancement of Science is seeking an experienced Program Director for the AAAS Science and Human Rights Program. The Program Director will oversee multiple projects, manage financial and staff resources, and provide strategic vision in order to raise awareness and increase participation in the field of science and human rights.

The position includes, but is not limited to, the following duties:

- Supervise staff and monitor work progress;
- Identify and develop new program opportunities;
- Ensure the long-term viability of the program through effective fundraising and financial management;
- Represent the program and serve as a liaison to both the human rights and scientific communities;
- Organize meetings, conferences and symposia, deliver speeches, participate in panels, write articles, and conduct other community outreach activities to share information, foster cooperation and develop and implement mutual programmatic interests;
- Monitor trends and foster cooperation in the field of science and human rights;
- Prepare donor reports and updates; and
- Foster new donor partnerships.

The minimum qualifications to be competitive and considered for the position are:

- Extensive university or college-level training leading to a Master's degree in a scientific or engineering field;
- Ten or more years of experience in progressively responsible positions in program development and management;
- Three to five years experience supervising others;
- Advanced knowledge and experience in human rights;
- Ability to apply a broad range of latitude and independent judgment to make decisions, devise solutions and manage the Science and Human Rights Program successfully;
- Proven track-record in fundraising, including experience in working with foundations and charitable donors;
- Experience in the preparation of grant proposals and in grant management;
- Excellent written and oral communication skills; and
- Strong computer skills, in applications such as MS Word, Excel, PowerPoint, etc.

If you would like to be a member of the AAAS team, please visit our Job Information website at <http://www.aaas.org/careercenter/employmentataaas/> to get more information and to apply online today.

AAAS is an Equal Opportunity Employer.



Senior Editor
Science Translational Medicine

Science and AAAS seek a talented scientist to serve as a Senior Editor for our new interdisciplinary journal, *Science Translational Medicine*.

This position is designed for an individual with broad interests, a lively curiosity, and experience with cutting-edge research in at least one, but preferably more than one, biomedical or clinical research field. To round out our editorial team, we would like our new Senior Editor to have expertise in immunology (vaccines and autoimmune disease especially welcome) or bioengineering (devices, tissue engineering and stem cells are areas of preference).

Responsibilities include, but are not limited to:

- Provide senior leadership for and coordination of encouraging and evaluating original research papers for the journal;
- Supervise the Associate Editors of the journal;
- Judge the scientific value of research;
- Foster relationships and communication with the scientific community through literature reviews, meetings and professional contacts;
- Manage the review, selection, and editing of submitted manuscripts;
- Select reviewers for submitted manuscripts;
- Discuss and make recommendations regarding manuscripts and reviews with other staff, advisers, authors;
- Write summaries of research results for publication;
- Guide authors on manuscript revisions;
- Edit the manuscripts for scientific content and style before and after revisions;
- Follow the manuscript through production process to ensure material is published in a timely manner; and
- Travel to scientific meetings.

The minimum qualifications to be competitive and considered for the position are:

- Mastery of a professional field typically acquired through completion of a doctoral degree in at least one biomedical or clinical research field;
- Five to ten years of postdoctoral research and experience in a broad variety of scientific research topics, including multiple publications and scientific editing experience;
- Experience as a scientific editor and/or equivalent supervisory or management experience in a scientific field;
- Ability to work constructively as a member of a team;
- Experience with cutting-edge research in one of the fields mentioned above;
- Comprehensive knowledge of scientific research methods in order to discuss technical issues with authors; and
- Exceptional writing, communication, and listening skills in order to communicate with authors and reviewers in evaluating, editing and modifying manuscripts.

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