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**Program Director (req. #1813)
Science and
Human Rights Program
Science and Policy Programs**

The American Association for the Advancement of Science is seeking an experienced Program Director for the AAAS Science and Human Rights Program. The Program Director will oversee multiple projects, manage financial and staff resources, and provide strategic vision in order to raise awareness and increase participation in the field of science and human rights.

The position includes, but is not limited to, the following duties:

- Supervise staff and monitor work progress;
- Identify and develop new program opportunities;
- Ensure the long-term viability of the program through effective fundraising and financial management;
- Represent the program and serve as a liaison to both the human rights and scientific communities;
- Organize meetings, conferences and symposia, deliver speeches, participate in panels, write articles, and conduct other community outreach activities to share information, foster cooperation and develop and implement mutual programmatic interests;
- Monitor trends and foster cooperation in the field of science and human rights;
- Prepare donor reports and updates; and
- Foster new donor partnerships.

The minimum qualifications to be competitive and considered for the position are:

- Extensive university or college-level training leading to a Master's degree in a scientific or engineering field;
- Ten or more years of experience in progressively responsible positions in program development and management;
- Three to five years experience supervising others;
- Advanced knowledge and experience in human rights;
- Ability to apply a broad range of latitude and independent judgment to make decisions, devise solutions and manage the Science and Human Rights Program successfully;
- Proven track-record in fundraising, including experience in working with foundations and charitable donors;
- Experience in the preparation of grant proposals and in grant management;
- Excellent written and oral communication skills; and
- Strong computer skills, in applications such as MS Word, Excel, PowerPoint, etc.

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