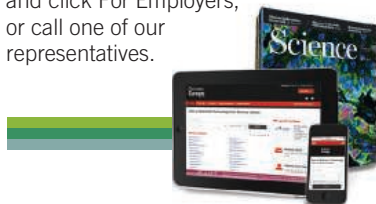


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FROM THE JOURNAL SCIENCE 

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Who We Are

The American Association for the Advancement of Science (AAAS) is an international non-profit membership organization dedicated to advancing science for the benefit of all people. AAAS is a culture steeped in history, but adaptive to change and new ideas. We recognize the hard work of our employees and encourage the development of our staff. Our colleagues represent an array of expertise from scholarly publishing to digital marketing, science diplomacy to government relations, all with a shared focus on mission. At AAAS, you are part of a talented team, dedicated to advancing science and serving society.

Work With Us

We have an exciting full-time opportunity for a **Director, Center for Science, Policy, and Society Programs**. The Director leads this AAAS Center in supporting the AAAS mission, with an emphasis on advocating for and contributing to activities that focus on the intersection of science and policy, as well as science and societal interest. Programs within the Center will reflect the interests and objectives of the AAAS membership and Board of Directors.

The Center encompasses a science and technology policy fellowship program; activities in the areas of scientific responsibility, human rights, and the law; a peer-review service; and other programs.

As leader of the Center, the Director is responsible for: strategy and intellectual direction of all programs; the policies under which they operate; the advancement of programming through the AAAS membership and other partners; annual budgeting and grant oversight; solicitation of funding; and hiring, staff development, and supervision. The Director will also serve as a member of the AAAS senior management team.

Essential Duties and Responsibilities

- Provide strategic leadership to the entire Center, ensuring that all programs: (1) are aligned with AAAS strategic goals and its annual operating plan; (2) have set the appropriate annual program goals and performance metrics; (3) have the resources to attain their goals; (4) are effectively managed; and (5) support the desired culture of AAAS.
- Develop strategic priorities, policies, long range goals, and annual objectives for the Center
- Oversee operational, financial, and staff management responsibilities
- Manage a small number of direct reports while having oversight for up to 50 individuals
- Engage membership to advance the Center's vision and goals
- Identify and develop income in support of the Center's programs – including funding from government sources, foundations, private sectors, and revenue from programs
- Collaborate with other internal AAAS departments on any activities related to science and policy, as well as science and societal interest
- Support AAAS Board Committees
- Collaborate with other professional organizations with similar goals in the US and internationally; represent AAAS in the community; and serve as a AAAS ambassador in the areas of science and policy, as well as science and societal interest
- Work effectively as a member of the AAAS senior management team, having impact on AAAS policy, vision, and strategy

Key Requirements

- Ph.D. in a science or engineering discipline required
- Must have a minimum of 10 years' experience leading the strategy and directing the budget for a multifaceted program; and 5 years' management experience
- Broad understanding of and experience with science and policy, as well as science and societal interest, including fellowships and peer review
- Experience interacting with program officers in foundations and federal agencies
- Track record of obtaining grant funding and managing grants, and particularly a familiarity with regulations regarding federal grants
- Track record of leadership in an area relevant to the Center's interests

Application Process

Interested candidates should submit a resume, cover letter, and a four-page statement illustrating the relevance of their background to the mission and goals of the AAAS Center for Science, Policy, and Society Programs by **July 30, 2017**.

In addition, the statement should include an overview of the applicant's specific expertise as it relates to the Center's portfolio, as well as strategic leadership experience directing a complex organization with multiple staff.

We will review all applications beginning July 30. If we think you might be a good fit for the role, we will contact you regarding next steps.

Learn More

Visit <https://www.aaas.org/> to learn more about what we do.

Meet current staff and learn about our office culture on The Muse:

<https://www.themuse.com/companies/americanassociationfortheadvancementofscience>

Find our latest job opportunities at: <https://www.aaas.org/page/employment-aaas>

AAAS is an EO Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sexual orientation, gender, gender identity, national origin, age, disability, veteran status, or other protected category. AAAS uses E-Verify to confirm the employment eligibility of all newly hired employees.